**TOWN OF LIVERMORE**

**Board of Selectpersons**

**MEETING MINUTES**

**JULY 20, 2021**

**6:30 PM**

**BOARD:** MARK CHRETIEN, SCOTT RICHMOND, BRETT DEYLING, RANDY OUELLETTE

**DEPT HEADS:** AARON MILLER, ROGER FERLAND

**RESIDENTS/GUESTS:** PETER STOKES, PAM HARNDEN, GERARD BARASSA, DAVE BURLINGAME

**PRESS:** PAM HARNDEN

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
	1. July 6, 2021

Brett motioned to approve the minutes with an amendment showing that Tracey seconded; seconded by Scott; approved as amended; 4-0.

1. Open Paving Bids

Aaron presented bids to do the following work:

Norlands Rd. - Shim and Overlay 9,450 ft. 9.5 mix 22 ft. wide

Goding Rd. - Shim and Overlay 10,150 ft. 12.5 mix 20 ft. wide

Waters Hill Rd. - 1” Overlay 8,400 ft. long; 9.5 mix; 20 ft. wide

The following bids were received: P&B Paving, of Gray, $445,589; All States Construction of Richmond, $334,485; St. Laurent & Son of Lewiston, $352,800; Spencer Group Paving in Turner, $337,677; and Pike Industries Inc. of Fairfield, $331,341.

Scott motioned to award the bid to Pike, seconded by Brett; 4-0.

1. Administrator’s Report

*SanSoucy Associates*

Aaron reported the town’s assessor’s agent was recently contacted by Eagle Creek Renewable Energy regarding the assessment of the four local hydro facilities. He said the board will be asked to approve hiring Sansoucy Associates to review these assessed values. The town previously hired New Hampshire group to visit the hydros and weigh in on their evaluation.

*Training*

Aaron reported that he attended a day-long training for treasurers and tax collectors at Maine Municipal Association in Augusta. The training focused on statutory requirements that we are required to follow while serving in these roles such as the lien process, disbursement of funds, payroll planning and revenue identification.

*Liens*

He added that 145 liens have been mailed out for the 2021 tax year.

*Lovering & Associates*

Last week Aaron met with Jay, Livermore Falls & Wilton town managers along with Audrey Lovering of Lovering & Associates. Lovering reached out to the towns to see if there is any interest in retaining her services and gave great ideas involving the possibility of securing grant monies and working toward economic development.

*FOAA Training*

Aaron reported that new board members must attend FOAA training and provided details on how to achieve that goal under state statute.

1. Highway Foreman’s Report

Roger told the board that the town’s 2016 Ford F550 has been at Farmington Ford since June 9. The vehicle has consistently experienced “D-Rate” modes with check engine lights, including loss of power.

Roger said that he has contacted Ford about this and a “buy-back” claim has been filed. Roger also noted that he used vacation time and would like that time to hit accrued time from last year. He said that he was told that he couldn’t do that because of the personnel policy.

Mark motioned to approve vacation based on last year’s accrual, seconded by Brett; 4-0.

1. Old Business
	1. Personnel Policy

Tabled, no action

* 1. Internal Control Policy

Tabled, no action

* 1. Credit Card Policy

Scott motioned to approve the policy with credit limits increased to $2,500 for the Administrative Assistant and the Fire Chief, seconded by Brett; 4-0.

* 1. School Board Vacancy

The board agreed to post the vacancy on Facebook

1. New Business
	1. Part time highway department

Aaron reported none of the applicants have a class II license. The board entered executive session to discuss resumes motioned by Mark, seconded by Scott; 4-0.

No action was taken.

* 1. Appoint Economic Development Committee members

Aaron proposed Justin Karkos, Deb Levensailor and Kathy Perkins to serve on the Economic Development Committee, moved by Brett, seconded by Scott; 4-0. The board added Karkos to the Solid Waste Committee as well.

1. Warrants

The board signed warrants.

1. Other

Brett said he read complaints filed about Brettuns Pond Beach. The board agreed to install “Surveillance Cameras in Use” signs.

1. Adjournment

 Scott motioned to adjourn, seconded by Randy; 4-0, at 7:57 p.m.