

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

July 11, 2017
6:30 PM

BOARD: MEGAN DION, SCOTT RICHMOND, TOM GOULD, WAYNE TIMBERLAKE,
MARK CHRETIEN

DEPARTMENT HEADS: ROGER FERLAND

RESIDENTS: DWIGHT HINES, DON MOREAU, TIM SMITH

PRESS: PAM HARNDEN

PUBLIC HEARING

Special Amusement Application for DogLegs, LLC (Maple Lane Golf Course)

Public Comments included the sentiment that it was a neat, well-kept establishment. Those in attendance felt it was good to have a business such as this in Town. Select Board Member Scott Richmond wanted to make sure that the owner/manager is cognizant of the building capacity for safety reasons.

MEETING

1. Call to Order – 6:35 PM
2. Special Amusement Permit Approval
Megan made a motion to approve the Special Amusement Application for DogLegs, LLC; Second by Scott. VOTE: unanimous
3. Approval of Minutes - June 27, 2017
Megan made a motion to accept the minutes as written; Second by Wayne; VOTE: unanimous
4. Reports:
 - a. Code Enforcement – TRAVIS TARDIF
 - i. Travis presented ideas on how he could stream line the building application process and reduce cases heard by the Planning Board unnecessarily. He is in the process of developing a checklist. He

suggested all residents should complete an application, regardless of the nature of the project and then meet with him to determine what type of approval is needed. (There is no charge for filling out an application – only when the application is approved and issued.)

- ii. Travis stated there is a misconception that everything in Shoreland Zone needs to go through the Planning Board. He let the Board know that there is a clause in the Building Ordinance that states the “Planning Board or its designee” may make decisions. He asked for the Board’s permission to be the designee. Tom felt that was inherent with the job and it would save time and effort for the Planning Board and the Applicant. Travis stated the Shoreland Zoning Ordinance is the most “black and white” of all the ordinances. Amy will put it the designation on letterhead.
- b. Town Clerk Report – N/A
- c. Highway Foreman Report – ROGER
 - i. Roger reported he received the welder and cart from MaineOxy at a final cost of \$1,357. He said the company representative will be coming in on Thursday to do the set up and train the employees on the features of the welder.
 - ii. Roger stated he has talked with Richard Crocker regarding mowing at the Sand/Salt Shed. Mr. Crocker is willing to mow that area and anticipated it would add an extra hour to the bill if done along with other Roadside and Transfer Station mowing. He could do it in August.
 - iii. The Highway Department has started working on Robinson Road. They have removed several rocks. And would like to have Bob Pidacks evaluate the road. He hopes he will be able to determine how much ledge is there. Bruce Manzer has not been scheduled yet. Most culverts have been replaced and he hopes we will need to replace only two more before reconstruction. One involves the catch basin on the corner by the Collins residence. It flooded recently and it was determined that it was clogged. We hired Ted Berry to clean it out and dig out above it. Roger hopes it will flush itself out.
 - iv. Board Member Tom Gould asked if we have a long-term plan for road improvements. Roger replied that in the past, Capital Improvement Projects have taken first priority, and then they evaluate the others. Megan suggested Roger develop a plan for ditching and a written plan of all work to bring to the Road Committee Meeting. (Tom mentioned Round Pond Road. He stated it is a nice road, but there are no ditches so in heavy rain, a lot of sand/gravel ends up in the road. He thought we should have a plan to maintain the roads we have already invested in.)
 - v. Roger stated he would like to use the Hathaway Hill Garage to store some equipment in the off seasons. He stated there is some old cemetery fencing being stored there. He asked if there was a plan to use it. If not, he would like to see if the Cemetery would be able to store it so the

building could be used for storage. Wayne thinks the fence may have come from the Lakeside Cemetery. ****Amy will check with Lew Lyman.****

- vi. Tom asked about the Excavator – specifically if the head has been repaired and if the windshield is the correct material for the jobs we do. Roger has obtained the sales paperwork and the Lexan windshield is not included as a line item on the sales slip. He has attempted to contact Heavy Machines and is waiting for a return phone call.
- vii. Roger has ordered Salt and some Sand that was stored at Pidacks has been moved to the Sand/Salt Shed.
- viii. The Paving Contractor was at the Sand/Salt Shed today and fixed the issue with low pavement. Roger will reevaluate when it rains.
- ix. Roger has the Bid Information on Culverts and will be placing an order for the culverts needed.
- x. Cutting Edges Bids will be out shortly via AVCOG.

d. Treasurer Report – AMY

- i. Amy reported the final number for Excise Tax Collected in June was \$49,64.81 – 183% of our monthly goal.
- ii. The Excise Tax Collected in July to date is \$10859.70, which is a strong start to the new Fiscal Year.
- iii. Two Tax Acquired Properties are up for bid. Bid packets are available at the Town Office. Bids are due back by 6 PM on Monday, July 24 and will be opened at the Select Board Meeting on Tuesday, July 25.
- iv. Paul will be here Friday, July 28 for Assessing.

e. Administrative Report – AMY

- i. Amy reported the End of Fiscal Year process went well. There were no issues.
- ii. Amy stated that she has not heard from DOT in regard to issues with the entrances to the ball field on Route 4. The Board asked Roger to deliver gravel and spread it to fix the entrance.
- iii. Amy has updated the Town Calendar on the Website to reflect Travis Tardif's schedule. She is also working on updating business cards and forms related to Code Enforcement.
- iv. Amy let the Board know that Rene Grondin has asked to be on the Agenda for the July 25 meeting. He is going to update the Board on some trail access issues.
- v. Pollard Scholarship Applications are available. They are due back Monday, August 7. The Committee will review and award the 2017 Scholarship at the Tuesday, August 8 meeting.

5. Old Business

6. New Business

a. FY2018 Wages/Salary Review

i. Transfer Station:

1. Juanita: TABLED – the Board is proposing .50/hour raise, retroactive to July 1
2. Jim: TABLED - the Board is proposing .50/hour raise, retroactive to July 1
 - a. → The raises are tabled so that Amy can conference with Juanita to ensure that she is in agreement.
3. Bernie:
 - a. Megan made a motion to set Bernie's pay at \$10.27/hour; Second by Scott
 - b. VOTE: unanimous

ii. Town Office:

1. Jean: \$14.12/hour
 - a. Megan made a motion to set Jean's pay at \$14.12/hour; Second by Tom
 - b. Discussion: This is the first step in a two-step increase to bring the Deputy Clerk pay into range for other Towns our size. The Board will review the second step during the Budget Process for FY 2019.
 - c. VOTE: unanimous
2. Renda:
 - a. Megan made a motion to give a 1% increase; Second by Tom
 - b. VOTE: unanimous
3. Administrative Assistant:
 - a. Megan made a motion to give a 1% increase; Second by Tom
 - b. VOTE: unanimous
4. Treasurer:
 - a. Megan made a motion to give a 1% increase; Second by Tom
 - b. VOTE: unanimous
5. Deputy Treasurer:
 - a. A decision was TABLED so that more research could be done as to the pay rate for other Towns our size.

iii. Highway Garage:

1. Foreman & Drivers:
 - a. No raises as they recently received pay increases
2. Fill-In:
 - a. Megan made a motion to increase the pay for CDL fill-in drivers to \$16.00/hour; second by Tom.
 - b. VOTE: unanimous

iv. Fire Department:

1. Discussed the budget including current stipends/wages. Most in attendance agreed that we should revisit the stipends and wages during FY 2019 Budget Committee Meetings.

7. Public Comment

- a. DWIGHT HINES: left early
- b. DON MOREAU: None
- c. TIM SMITH: None

8. Adjourn – 7:54 PM

Respectfully submitted,

Amy L. Byron, Administrative Assistant to Board