

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

February 20, 2018

6:30 PM

BOARD: Mark Chretien, Scott Richmond, Wayne Timberlake, Megan Dion

DEPT HEADS: Roger Ferland, Amy Byron

RESIDENTS: Don Moreau

GUESTS: None

PRESS: None

1. Call to Order - 6:30 PM
2. Pledge of Allegiance
3. Approval of Minutes - February 6, 2017
 - a. Megan made the motion to accept the minutes as presented; Second by Wayne
 - b. VOTE: unanimous
4. Reports:
 - a. Town Clerk Report - AMY
 - i. Amy reported that Nomination Papers will be available on March 1st and should be returned by April 13th. There are two Select Person seats available: one 3-year and one 2-year as well as the Town Clerk and Treasurer's seats and two seats on the School Board. (one 3-year and one 1-year)
 - b. Highway Foreman Report - ROGER
 - i. Roger reported that the Sand/Salt Shed Door is working OK at this point. He is still waiting for a gasket and remotes. He checked with Overhead Door Company and the only recommended maintenance is to spray the rollers every 2-3 months with lubricant. Roger thinks they can buy spray and do it. (We will need to purchase a ladder...)
 - ii. Roger said there is 1700 yards of sand left at Pidacks and 1000 yards in the building. He will call Pidacks to get the additional sand moved.
 - iii. Roger stated he has had some electrical issues at the garage. He had Mark Dubord come in to evaluate and perform the repairs. It turned out to be that a block heater was kicking out the GFCI. The block heater was bad in the 2007 International and it was replaced 2007. The 2009 may be in the same boat.
 - iv. Roger notified the Board he would be posting roads on Thursday.
 - v. Roger told the Board there was a complaint regarding a Road and turn-around. He will talk with the driver and train as appropriate.

- c. Treasurer Report - AMY
 - i. Amy reported Excise Tax Collections for February total \$17,693.53 which is 60% of the month goal. She stated there is a large fleet registration to be completed next week which should put us ahead of goal for the month. (We are still ahead of average for the year.
 - ii. As of today, there are 18 Liens for the Tax Year 2016 totaling \$12,381.19. Two accounts have been paid since February 6, 2018. The owners have until the close of business on Thursday, March 1, 2018 to pay the taxes. Then the account will enter the 30-day period of redemption in which the owner may redeem the property by paying all three years taxes due.
 - iii. Also, as of today, there are 44 Liens for the Tax Year 2017 totaling \$39,426.50. One account has been paid since February 6, 2018.
 - iv. Amy is working on Budget worksheets. There are still a few departments to review and adjust. The first Budget Workshop is scheduled for Wednesday, March 7 at 7 PM.
 - d. Administrative Report - AMY
 - i. Amy reported that Renda is back after being out for two weeks due to sickness.
 - ii. Amy was invited to have lunch today with a group of Town Managers and Angus King.
 - iii. Amy has met with the Road Committee a couple of times over the past weeks.
 - iv. Amy reviewed two letters from DOT regarding projects scheduled in this area. The Board asked Amy to return the documents asking for Insurance Coverage.
 - v. Paul Binette from O'Donnells will be in the Office on Friday, 3/2
 - vi. Amy is working on bid documents and bid review checklists. The Town Mowing Contract will be going out to bid within the month.
 - vii. Amy has been working on updating Job Descriptions and will have draft versions available for Board review.
5. Old Business
- a. CMP Pole Permits
 - i. Hackett Hill Road
 - ii. Butter Hill Road
 - 1. Board signed both permits; Amy will FAX
 - 2. Amy will call to get poles moved on Bowles Road (0262); done incorrectly by private contractor
6. New Business
- a. NONE
7. Public Comment
- a. NONE
8. Adjourn - 7:01 PM

Respectfully submitted,
Amy L. Byron, AA to the Select Board