

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

June 25, 2018
6:30 PM

BOARD: SCOTT RICHMOND, MARK CHRETIEN, WAYNE TIMBERLAKE,

DEPT HEADS: ROGER FERLAND, RENDA GUILD, AMY BYRON

PRESS: PAM HARNDEN

RESIDENTS: SHANNON MCDANIEL,

Meeting

1. Call to Order
2. Pledge of Allegiance
3. Election of Board Chair
 - a. Scott made the motion to nominate Mark Chretien Chairman of the Board; Second by Wayne
 - b. VOTE: unanimous
4. Election of Vice Chair
 - a. Wayne made the motion to nominate Scott Richmond Vice Chairman of the Board. Scott declined the nomination.
 - i. Mark made the motion to nominate Wayne Timberlake Vice Chairman of the Board. Second by Scott.
 - ii. VOTE: unanimous
5. Approval of Minutes June 11, 2018
 - a. Wayne made the motion to accept the minutes as presented; Second by Scott
 - b. VOTE: Unanimous
6. Reports:
 - a. Town Clerk Report - RENDA
 - i. Renda reminded the Board of the two open School Board positions and stated two candidates have been found. They are Shannon McDaniel and Steve Langlin. (Another candidate declined due to a conflict as his spouse works for the school district.) Wayne made the motion to nominate both candidates for a period of one year; Second by Scott. VOTE: unanimous
 - ii. Renda thanked those that helped during elections. It was busier than expected. We had a great turnout.
 - iii. Renda brought forward a list of committees and volunteers for reappointment. Wayne made the motion to reappoint the volunteers for a period of one year; Second by Scott VOTE: unanimous

b. Highway Foreman Report - ROGER

- i. Roger reported the Department has been busy repairing driveway entrances and lawn edges on Robinson Road as well as patching trouble spots around Town.
- ii. Roger stated it has been a challenge to get jobs done as they are short-handed due to employees taking Paid Time Off. He stated he has time left on the books and will lose it as of July 1. He asked the Board to consider allowing employees to take pay in lieu of the time off OR allowing the time to be rolled into the following Fiscal Year. This issue will be addressed when there are more Board Members here.
- iii. Roger asked the Board to consider replacement of the compactor. It was purchased in 2001 and was rebuilt in 2014. He stated it is not really big enough for the jobs they do. He has looked at a 500 lb. compactor, which is two sizes larger than the current model. He obtained price quotes: 1) \$5,900 - Jordan Equipment 2) \$7,521 - Beauregard and 3) \$6200 - Chadwick. Roger said all the considered models have Honda motors and the vendors all equally easy to work with. Scott made the motion to purchase a compactor from Jordan Equipment for \$5900; Second by Wayne. VOTE: unanimous
- iv. Roger reported that Hahn Road is a mess and has been a mess for many years. He said that the trucks are still sinking in even as dry as it has been. Roger recommends ditching 300 - 400 feet on both sides of the dip and approximately 200 feet in the dip. (a similar job as was done on Bowles Road) He said he has some fabric at the garage. He has no estimate on the amount of gravel required. Mark estimates the job could run \$10,000 and said it costs \$500 every time we call a wrecker.
- v. Roger asked the Board for direction in regard to Brettun's Pond Beach and The Pines. He stated they are "pig sties". There have been a lot of people using the properties and a lot of trash is left behind, including diapers and needles. In one case, someone dropped off a deceased cat in a bag. They are unable to keep up with what is left on a daily basis. He said several of the signs have been stolen and the picnic tables at Brettuns Beach are broken. The Board discussed several options such as making the beaches "Livermore Residents ONLY" but that would require enforcement. The last resort would be closing the beaches altogether. The Board asked Roger to remove the broken picnic tables and to monitor the situation.
- vi. Roger has been working on obtaining quotes for paving projects including a topcoat on Robinson Road and shim and overlay of Strickland Ferry Road. Amy suggested the Board consider "Requests for Proposals" rather than advertising a Bid Project where Roger has already spoken with several contractors.

c. Treasurer Report - AMY

- i. Amy reported the Excise Tax collected to date in June is \$39,689.72 which is 136% of the monthly goal. We are currently beyond the annual goal by \$107,846.47.
- ii. We had a very good fiscal year financially. The Undesignated Fund is at a healthy level as recommended by the Auditor.
- iii. Amy asked for the Board's direction in regard to one tax-acquired property. Amy has received advice to put the property out to bid, issuing a Quit Claim Deed without Covenants to the winning bidder. This absolves the Town of any responsibility in regard to clear title. Scott made the motion to put the property out to bid with a minimum bid to cover the Town's Interest; Second by Wayne Vote: unanimous The Bids will be opened and reviewed at the Select Board Meeting on July 23 at 6:30 PM

d. Administrative Report - AMY

- i. Amy reported that the Town Office will be closing at noon on Friday for end of year reporting.
- ii. Next Wednesday is July 4 - all Town Departments will be closed in observance of Independence Day.

- iii. Amy anticipates a shortage of help in the Office Thursday and Friday, July 5 and 6. Renda is on vacation and Fill-In help is not available. Jean and Amy will be here and will do the best they can.
- iv. Amy reminded the Board that they will be reviewing and setting wages for FY 2019 at the next meeting.
- v. Amy asked the Board to sign an additional copy of the Pine Tree Waste Contract. The original was lost in transit.

7. Old Business

a. PTO Policy

- i. There was a discussion regarding Paid Time Off and the fact that several employees have unused time that they will lose after June 30, 2018. It should be reviewed at the next meeting when more Board Members are available.
- ii.

8. New Business

a. Approval of Truck Purchase

- i. A decision was tabled until the next meeting so that we can have someone from Androscoggin Savings Bank do a presentation on a lease v. GO bond
- ii. Roger said that September 9 is the estimated build date and that we would have the truck within a few weeks after that. Then the truck would go to Viking Cives to be setup with a body and plow.

b. Deputy Treasurer

- i. There was a discussion regarding the suggested Stipend for this position. Amy clarified that \$5,000 was not a set stipend, but a Budget Number. It was suggested that the position should have been advertised when the status changed from volunteer to paid. It should be reviewed and a stipend set at the next meeting when more Board Members are available.

9. Public Comment

a. NONE

10. Adjourn - 7:43 pm

- a. Scott made the motion to adjourn; Second by Wayne
- b. VOTE: Unanimous