

# TOWN OF LIVERMORE

## Board of Selectpersons

### MEETING MINUTES

April 29, 2019

6:30 PM

**BOARD:** BEN GUILD, MARK CHRETIEN, TOM GOULD, AND SCOTT RICHMOND (ABSENT: WAYNE TIMBERLAKE)

**DEPT HEADS:** AMY BYRON, ROGER FERLAND

**RESIDENTS:** DWIGHT HINES, MARY CASTONGUAY (7:03)

**RCAM:** JANICE DAKU

**PRESS:** PAM HARN DEN

#### SELECT BOARD MEETING

1. Call to Order
2. Approval of Minutes - April 15, 2019
  - a. Tom asked that the notes regarding the Executive Session be corrected to read... "to approve an abatement for one year only of the 2017 Real Estate Taxes; ... "
  - b. Tom made the motion to approve the minutes as corrected; Second by Scott
  - c. VOTE: UNANIMOUS
3. RCAM - Janice Daku
  - a. Janice introduced herself and noted that she became the Executive Director in November 2018. She is making an effort to visit each of the supporting towns.
  - b. She distributed business cards, brochures and a list of the services provided to residents of Livermore.
  - c. She stated she believes strongly in creating partnerships between the supporting town and her agency. She went on to say that she has 28 years of experience in grant writing. She would be willing to watch for opportunities that could help the Town and she would be willing to work with Amy in developing grant applications.
  - d. She stated that every dollar of Town Allocations is critically important. She expressed appreciation for the Town's continued support, stating that Livermore has been a supporter of RCAM from the beginning. Next year will mark 50 years for RCAM.
4. Reports:
  - a. Town Clerk Report - RENDA
    - i. NONE
  - b. Highway Foreman Report - ROGER
    - i. Roger reported they have been patching and sweeping as weather allows.

- ii. He pulled the "Heavy Loads" signs on MAY 1<sup>ST</sup>. Tom asked if all requests for waivers had been addressed. Roger stated we do not typically issue waivers, but he has answered calls and questions regarding that.
  - iii. He reported the Highway Department will be starting the Spring/Summer schedule next week. They will work four 10-hour days.
  - iv. The power washer has not been delivered yet as there was a mix-up with the product available.
  - v. The Ford is at Rowe for warranty work on the oil pan gasket.
- c. Treasurer Report - AMY
- i. Amy reported Excise Tax collections have been brisk. The total collected in April is currently \$58,661.95, which is 188% of the monthly goal. This does not include today's work OR whatever might be collected tomorrow. She stated we are currently shy of the yearly goal by \$2,152.60.
  - ii. Two properties in foreclosure for unpaid 2017 Real Estate Taxes have been redeemed.
  - iii. There are currently 58 properties with unpaid 2018 Real Estate Taxes totaling \$44,045.76. One account has been paid off since the last meeting.
  - iv. Amy shared a preliminary estimate on LD1 using the proposed budgetary numbers. If all articles are approved as presented, we would exceed LD1 by \$16,452. She stated that she included a warrant article in the Town Report for a vote to exceed the limit. The Board will review the warrant and make a decision at the next meeting. Amy will research the LD1 penalty.
  - v. Amy presented a Municipal Quit Claim Deed for the Board to sign. It is to clear a Lien that was not released previously.
- d. Administrative Report - AMY
- i. Amy worked with Paul Friday. He feels we are on track and will work to complete Site Visits. Work continues toward the 2020 Revaluation.
  - ii. Amy distributed copies of the Personnel Policy. She reviewed the current Schedule of earned Vacation Time and how it is currently awarded. She asked the Board to consider an alternative award schedule as we have a few personnel that will earn an additional week in May or June and would be expected to use it by June 31<sup>st</sup>. The Board will bring a recommendation to the next meeting.
  - iii. There was an extremely low voter turn-out in all three Towns for the RSU 73 Referendum. The Budget passed in all three Towns.
  - iv. Amy will be working with IFW again to schedule a Landowner Appreciation Day in Livermore. Last year it was held the first weekend in September.
  - v. Amy stated she will be issuing certificates to Renda and Jean in recognition of Municipal Clerks Week.

## 5. Old Business

## 6. New Business

## 7. Public Comment

### a. DWIGHT HINES:

- i. Dwight reviewed his complaint regarding public meetings. He stated he hasn't had a chance to review everything yet.
- ii. He asked the Board if they received his letter regarding the agreement between Livermore Falls PD and Livermore Fire Department. They confirmed they have it. Scott Richmond asked Dwight to correct his name. (Dwight's letter referenced Scott Richardson - not Richmond.)

- iii. He stated he wasn't sure how this would proceed as the laws here are different than the South. He is going to research the difference between a Grand Jury and a Blue Ribbon Commission.
- iv. He reiterated the need to preserve documents.
- v. He asked if the Board will authorize papers Amy to accepted papers served by mail or will they required them to be served by civil officer. He referenced a situation a few years ago where service in person was refused. No determination was made. (Amy should review procedures.)

8. Executive Session - 1 MRSA §405(6)(A) - Personnel Matters

- a. IN: 7:17 PM
  - i. Tom made the motion to enter Executive Session; Second by Ben.
  - ii. VOTE: UNANIMOUS
  
- b. OUT: 7:34 PM
  - i. Mark made the motion to exit Executive Session; Second by Scott.
  - ii. VOTE: UNANIMOUS

➔ NO action taken

9. Adjourn - 7:35 PM

- a. Mark made the motion to adjourn; Second by Ben.
- b. VOTE: UNANIMOUS