

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

September 16, 2019
6:30 PM

BOARD: SCOTT RICHMOND, BRETT DEYLING, WAYNE TIMBERLAKE, MARK CHRETIEN
(ABSENT: BEN GUILD)

DEPT HEADS: ROGER FERLAND, AMY BYRON

RESIDENTS/GUESTS: NONE

PRESS: NONE

Meeting

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence - Farmington LEAP Explosion Victims
4. Approval of Minutes - September 3, 2019
 - a. Wayne made the motion to accept the minutes as presented; Second by Scott
 - b. VOTE: unanimous
5. Reports:
 - a. Town Clerk Report - RENDA
 - i. Renda left her report with Amy. She stated she has reviewed many petitions for the State Ballot.
 - ii. 2020 Dog Licenses will be available starting October 15.
 - b. Highway Foreman Report - ROGER
 - i. Roger reported they have been working on Waters Hill Road and are over half done trimming and ditching on both sides of the road. They will start removing rocks from the road shortly. There was a discussion on whether Pike would be able to complete paving work this fall or wait until next spring. Scott suggested the next contract include a date for work completion. Wayne said either way the rocks should be removed now and suggested Roger rent a roller. Brett suggested that Roger call Pike and verifies their intentions.
 - ii. Cold Mix will be delivered Thursday. Roger reported the Road Committee made the decision to repair Norton Road instead of Maple Lane. Everything has been measured

and marked. He said it will be a two-day job to spread 900 ton of Cold Mix on the south end of the River Road, Norton Road and Goding Road.

- iii. The windshield was replaced in the 2010 International and they are getting trucks ready for inspection.
- c. Treasurer Report - AMY
 - i. Amy reported September Excise Tax collections total \$20,806.60 to date. This is 7% of the monthly goal. We continue to be ahead of average year to date.
 - ii. 2018 Real Estate Tax outstanding totals \$34,812.30 on 46 accounts. One account has been paid off in the past two weeks.
 - iii. 2019 Real Estate Tax outstanding totals \$75,324.72 on 87 accounts. Two accounts have been paid off in the past two weeks.
 - iv. 2020 Real Estate Tax bills are out and payments have started coming in.
 - v. Our Undesignated Fund Balance remains at a healthy level.
 - vi. Vet Bill Question
 - 1. Wayne asked Amy about a bill on the warrant from Lewiston Veterinary Hospital. Amy reported the bill was for services provided on a dog picked up by Animal Control. Richard Burton has located the owner. The owner has signed over custody of the dog to the Humane Society and has agreed to reimburse the Town for all charges incurred.
- d. Administrative Report - AMY
 - i. Audit 2019 almost done. Auditors will be back the first full week of October to finish up.
 - ii. Amy obtained a quote to remove two trees out front and one tree out back of the Office. Johnny Castonguay quoted \$400 to take down and remove the two trees out front and \$200 to take down and remove the tree out back.
 - iii. Two computers in the Office have been replaced. There are two that need to be updated to Windows 10.
 - iv. Amy has worked with the third party Tax Bill company to determine where errors occurred. TRIO released updates for the Real Estate module of the software.
 - v. Amy talked with Mark Dubord regarding replacement of two lights on the front of the Town Office. They will be converted to LED. He estimates \$361 for parts.
 - vi. Amy noted a sharp uptick in GA applications over the past few weeks. She will monitor the situation going forward.
 - vii. Amy worked with Don Simoneau to ensure flags are removed from cemeteries for winter.
 - viii. Amy is obtaining estimates on a Camera System and Convex Box for the Highway Garage.

- 6. Old Business
 - a. NONE

- 7. New Business
 - a. NONE

8. Public Comment

a. NONE

9. Adjourn - 7:10 PM

a. Scott made the motion to adjourn; Second by Wayne

b. VOTE: UNANIMOUS

DRAFT