

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

October 15, 2019

6:30 PM

BOARD: SCOTT RICHMOND, MARK CHRETIEN, BEN GUILD, WAYNE TIMBERLAKE, BRETT DEYLING

DEPT HEADS: AMY BYRON, ROGER FERLAND

RESIDENTS/GUESTS: NONE

PRESS: PAM HARNDEN

Meeting

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - September 30, 2019
 - a. Ben made the motion to approve the minutes as presented; Second by Scott
 - b. VOTE: unanimous
4. Reports:
 - a. Town Clerk Report - RENDA
 - i. NONE
 - b. Highway Foreman Report - ROGER
 - i. Roger reported Waters Hill Road project is under way. There are two culverts to be changed. (Desjardins and Stonewall Drive)
 - ii. Culverts disappeared from job site on Waters Hill Road, but were recovered. Apology was made.
 - iii. The Highway Department participated in a Defensive Driving class last Thursday in Livermore Falls.
 - iv. 2200 yards of sand has been put up in the Sand/Salt Shed. There are 300 yards left to be mixed and put up.
 - v. There is a quality issue with the recent sandblasting job. Roger has spoken with the Contractor. He will cover the bill to get the airlines replaced.
 - c. Treasurer Report - AMY
 - i. Amy reported September Excise Tax totaled \$39,864.51, which is 128% of the monthly goal and October Excise Tax collected to date totals \$21,236.33, which is 66% of the monthly goal. We are well on our way to exceeding the Annual Revenue Goal.
 - ii. Amy also reported uncollected 2018 Real Estate Taxes include 39 accounts totaling \$30,081.33. One partial payment has been posted in the past two weeks. Uncollected 2019 Real Estate Taxes include 81 accounts totaling \$69,700.89. Two accounts have been paid off in the past two weeks.

- iii. Current year tax payments are arriving in the Town Office. It has been steady.
- iv. Amy presented 3 Abatements and 1 Supplement prepared by Paul Binette. Mark made the motion to approve as presented; Second by Scott
- v. VOTE: unanimous
- d. Administrative Report - AMY
 - i. Amy reminded the Board of the upcoming Spirit of America ceremony in Auburn on Wednesday evening.
 - ii. The Audit of Fiscal Year 2019 is almost done.
 - iii. The timeclock has been installed and is in use at the Town Office.
 - iv. At the Town Office, two Trees were removed out front and one out back.
 - v. Two computers were replaced and two have been updated to Windows 10. TRIO updates are being reviewed and run as needed.
 - vi. A new printer was installed for the State Computer.
 - vii. Mark Dubord will be installing LED lights on the front of the Town Office & Fire Station. The cost is estimated to \$361 for parts + labor.
 - viii. Amy noted there has been a sharp uptick in GA applications.
 - ix. Flags have been removed from the cemeteries for winter.
 - x. Amy told the Board wire has been run for the Camera System at the Highway Garage. Technicians will be back on Friday 10-18 to hook up.
 - xi. Amy had presented estimates for a 40 ft Convex box and the Board had approved the purchase. She is having trouble making contact with the seller.
 - xii. Amy has asked Expenet to review our website and make suggestions for improvement. She has obtained a quote and will include it as part of next year's budget.
 - xiii. Amy will be meeting with the Planning Board on Thursday to work on the Medical Marijuana Ordinance.
 - xiv. Catering Permit - Norlands
 - a. Scott made the motion to approve the Catering Permit as presented; Second by Ben
 - b. VOTE: unanimous
 - xv. Revaluation Contract
 - 1. Amy presented the Revaluation contract prepared by O'Donnell & Associates.
 - 2. Mark made the motion to approve the contract as presented; Second by Scott
 - 3. VOTE: unanimous

5. Old Business

- a. Conex Box for the Highway Garage
 - i. ^ (covered in Administrative Report)
- b. Security Camera System for the Highway Garage
 - i. ^ (covered in Administrative Report)
- c. Time Clock for the Town Office
 - i. ^ (covered in Administrative Report)
- d. Road Sign - Transfer Station Road
 - i. Amy needs to talk with Bob Pidack to get permission for the sign.

6. New Business

- a. Brett - Savings Plan for next Revaluation

- i. Brett suggested we should consider saving over a longer period of time for the next Revaluation.
 - b. Brett - Executive Session (Lawyer)
 - i. Brett asked about the status of the matter discussed in the previous Executive Session. Amy told the Board the Attorney is reviewing information and will respond before the next meeting.
- 7. Public Comment
 - a. NONE
- 8. Adjourn - 6:55 PM
 - a. Ben made the motion to adjourn; Second by Mark
 - b. VOTE: UNANIMOUS