

TOWN OF LIVERMORE

Planning Board & Board of Selectpersons

MEETING MINUTES

January 6, 2020
6:30 PM

BOARD: SCOTT RICHMOND, BEN GUILD, WAYNE TIMBERLAKE, BRETT DEYLING, MARK CHRETIEN

PLANNING BOARD: JAMES MANTER, KATHY PERKINS, KIM TURNER

DEPT HEADS: RENDA GUILD, AMY BYRON

RESIDENTS/GUESTS: JEAN TARDIF, CHARLES BREWSTER, CORY BREWSTER, JOHN BREWSTER, DALE BOOTHBY, ROBIN STAPLES, MIKE WEAVER, CRYSTAL SIMMONS, LEA YOUNG, KIP HILLIARD, ROBERT PHAIR, ROGER PHAIR

PRESS: PAM HARNDEN

Planning Board Public Hearing

1. Call to order - 6:30 PM
2. Public Comment - Green Acres LLC
 - a. Clint Boothby moderated public comment. He asked Mr. Weaver to explain his application and the proposed change of use. Mr. Manter asked Mr. Weaver to explain what types of products he may be offering. Mrs. Perkins asked Mr. Weaver to explain the level of security he has in place. Mr. Manter asked Mr. Weaver to explain how two businesses (restaurant and retail) may come together. (Mr. Weaver explained the two businesses will be separated by a locked door.)
 - b. Crystal Simmons provided positive comment. Lea Young provided positive comment. Robin Staples expressed a concern regarding distance to the ball field and day care. Code Enforcement has researched and assured the Planning Board that the project meets distance requirements. Dale Boothby provided positive comment. Charles Brewster provided positive comment.
 - c. With no further comment, public comment closed. Jim Manter reviewed the process and assured those in attendance, the application was complete. He also noted there was an in person site review of the proposed space.
3. Adjourn - 6:42 PM

Planning Board Special Meeting

1. Call to order
2. Vote – Green Acres LLC
 - 1 - Kathy Perkins made the motion to approve; Kim Turner second.VOTE: unanimous
3. Adjourn - 6:44 PM

Select Board Meeting

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - December 23, 2019
 - a. Scott made the motion to approve the minutes as presented; Second by Ben
 - b. VOTE: unanimous
4. Reports:
 - a. Town Clerk Report - RENDA
 - i. Renda reminded the Board that a Rabies Clinic will be held at the Fire Station on Saturday, January 11 from 10 - noon. The cost is \$18.
 - ii. Renda told the Board Jean had done extensive research into finding Livermore's eldest resident so that we can award the Boston Cane. We believe it to be Clifford Tenney (97).
 - iii. Renda spoke about the upcoming Primary Election on March 3, 2020 from 8 AM to 8 PM. She told the Board it would require additional staff and she recommended having a parking attendant in the parking lot. Scott raised a concern regarding cold temperatures and putting trucks outside. Renda will work on finding an alternate location.
 - iv. Renda was notified this week that the Homestead Checks will be going out soon. There are approximately 310,000 checks going out. Livermore is in Batch 6.
 - v. Renda presented a Corrective Deed for the Marston cemetery plot which was signed by two Select Board members.
 - b. Highway Foreman Report - ROGER
 - i. NONE
 - c. Treasurer Report - AMY
 - i. Amy told the Board Excise Tax collections totaled \$24,496.69 in December - 79% of the monthly goal and \$9,161.56 in January - 30% of the monthly goal. She noted that even though we fell short the past two months, we are ahead of average year-to-date.
 - ii. 2018 unpaid Real Estate Taxes include 36 accounts totaling \$23,645.69. One account has been paid off since the last meeting. 30 day notice of Foreclosure will go out around January 23rd.
 - iii. 2019 unpaid Real Estate Taxes include 68 accounts totaling \$56,487.79. Four accounts have been paid off since the last meeting.
 - iv. Undesignated Fund Balance remains healthy. Amy does not anticipate needing a Tax Anticipation Note. This will be the fifth year we have not used TAN funds to meet obligations.
 - d. Administrative Report - AMY
 - i. Amy reported she was out Friday, December 27th and Monday, December 30th using 2 sick days. She had gallbladder surgery and returned Tuesday, December 31st on light duty.
 - ii. Audit for fiscal year 2019 almost done.
 - iii. Training continues for the Deputy Treasurer
 - iv. Working with Expenet on website rebuild quote
 - v. Planning Board - Regular Meeting 1/23/20 - 6:30 pm
 - vi. O'Donnell - Revaluation Contract signed & returned. Revaluation work has started and will continue through the winter months.
 - vii. Postage Meter lease renewed; installed & working well
 - viii. Budget work started. Budget workshops will be held in March.

- ix. Cable Franchise Agreement - still researching.
- x. The Personnel Policy has been updated and distributed.
- xi. Sent Certified Letter to Saids on Bear Mountain Road...no response yet. Roger reports truck has been moved.
- xii. Health Insurance - Open Enrollment period ended
- xiii. Retirement - EOY Notices distributed.
- xiv. No bids were received for tree work at Lakeside Cemetery.
- xv. 3 applications were received for the Highway Driver/Laborer posting. These will be reviewed in Executive Session.

5. Old Business

a. Old Landfill

- i. Brett reviewed documentation and recommendations. He is awaiting a return phone call from DEP. He expects that the recommendation will be that we try to improve the quality of the vegetation covering the old landfill. He does not anticipate anything too costly.

6. New Business

7. Public Comment

8. Executive Session - 1 MRSA § 405 (6) (A) - Personnel Matters

- a. Ben made the motion to enter Executive Session at 7:02 PM; Second by Scott.
- b. VOTE: unanimous

- c. Scott made the motion to exit Executive Session at 7:23 PM; Second by Wayne
- d. VOTE: unanimous

→No action taken.

9. Discussion on Holiday Pay

- a. There was discussion on Holiday Pay for the Office Staff as the Holiday fell on Wednesday - a day they are closed. Amy noted it is listed as a paid holiday. The Board felt it should not be a paid holiday. The Board decision is final.

10. Adjourn - 7:38 PM

Brett made the motion to adjourn; second by Mark

VOTE: unanimous