

# TOWN OF LIVERMORE

## Board of Selectpersons

### MEETING MINUTES

February 18, 2020  
6:30 PM

**BOARD:** BRETT DEYLING, SCOTT RICHMOND, WAYNE TIMBERLAKE, MARK CHRETIEN (6:33 PM)

**DEPT HEADS:** AMY BYRON

**RESIDENTS/GUESTS:** NONE

**PRESS:** NONE

#### Public Hearing

1. Call to Order - 6:30 PM
2. Review of Junkyard/Automobile Graveyard Permit Renewal Applications from Rodney Newman (Tax Map R06 Lot 7) and Richard Damon (Tax Map R01 Lot 81)
3. Public Comment
  - a. NONE
4. Adjourn - 6:32 PM

#### Select Board Meeting

1. Call to Order - 6:32 PM
2. Pledge of Allegiance
3. Approval of Junkyard/Automobile Graveyard Permit Renewal Applications
  - a. Scott made the motion to approve both Renewal Applications; Second by Brett
  - b. VOTE: unanimous
4. Approval of Minutes - January 20, 2020 (February 3, 2020 Meeting was cancelled)
  - a. Wayne made the motion to approve the minutes as presented; Second by Scott
  - b. VOTE: unanimous
5. Reports:
  - a. Town Clerk Report - RENDA
    - i. NONE
  - b. Highway Foreman Report - ROGER
    - i. NONE
  - c. Treasurer Report - AMY

- i. Amy told the Board that Excise Tax collections have been very strong. January figures came in at \$36,491.72, which is 117% of the monthly goal. Collections to date in February total \$16,273.44, which is 52% of the monthly goal. We will process a large fleet registration in the next few days which will push us beyond the goal.
- ii. As of today there are 15 accounts totaling \$11,037.64 with unpaid 2018 Real Estate Taxes. 18 accounts have been paid off since the last meeting.
- iii. As of today there are 66 accounts totaling \$51,511.57 with unpaid 2019 Real Estate Taxes. Two accounts have been paid off since the last meeting.
- iv. The Undesignated Fund Balance remains healthy.
- v. Board Chair Mark Chretien asked Amy to make the following corrections in the Highway Department:
  1. \*move container expense to maintenance
  2. \*move sand expense from gravel to winter sand (& fix budget worksheet) - \$15,950

d. Administrative Report - AMY

- i. Planning Board - Regular Meeting 1/23 - NO QUOROM
  1. Resignation of two Planning Board members
  2. One appointment - Time Letourneau
- ii. O'Donnell - Revaluation Contract signed & returned - WORK continues
- iii. Budget workshops have been scheduled for March 11, 18 and 25 (if needed) - 6:30 PM
- iv. Amy has been attending School Budget Meetings
- v. The Workers Comp Audit was completed.
- vi. MMA conducted an Insurance Audit of the Highway Garage & Sand/Salt Shed. There was one noted item = SDS sheets need to be updated.
- vii. Amy reviewed the pending resignation of our CEO/Plumbing Inspector, Travis Tardif. She noted there are several applications to be reviewed during Executive Session.
- viii. Amy notified the Board of the resignation of Budget Committee member Gordon Jones. She is attempting to find other volunteers.
- ix. Amy reminded the Board that the Boston Post Cane will be awarded at the next meeting
- x. Amy reviewed mowing contracts and noted that the Cemetery Mowing Contract is up and she will advertise for bids.
- xi. The Presidential Primary will take place here on Tuesday, March 3 from 8 AM to 8 PM.

6. Old Business

- a. NONE

7. New Business

- a. NONE

8. Public Comment

- a. NONE

9. Review of CEO applications

- a. After reviewing the applications, the Board directed Amy to interview one of the applicants.

10. Adjourn - 7:30 PM

- a. Scott made the motion to adjourn; Second by Wayne
- b. VOTE: unanimous