

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

March 30, 2020

6:30 PM

BOARD: SCOTT RICHMOND, BEN GUILD, WAYNE TIMBERLAKE, MARK CHRETIEN, BRETT DEYLING

DEPT HEADS: AMY BYRON, JEAN TARDIF

RESIDENTS/GUESTS: BOB MARTIN, DEREK LEE

PRESS: NONE

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - March 16, 2020
 - a. Ben made the motion to approve the minutes as presented; Second by Wayne
 - b. VOTE: UNANIMOUS
4. Reports:
 - a. Administrative Report - AMY
 - i. Audit 2019 complete. Waiting on Management Letter - visit will be scheduled
 - ii. O'Donnell - Revaluation field visit work is completed. Work on updating values is next step.
 - iii. Budget work continues.
 - iv. Cable Franchise Agreement - under review. Amy will talk with Twinkle Manning.
 - v. Draft ad ran for tree work @ Lakeside; no bids. (phone calls)
 - vi. School Budget Meetings - School Board vote postponed.
 - vii. MMA Insurance Audit of Hwy Garage & Sand/Salt Shed - one item = SDS sheets
 - viii. Correction to Community Building Lease (address)
 - ix. DOT Speed Limit Sign Agreement (training - March 18, 9 to noon has been postponed. Sign will not be delivered until training is complete.
 - x. Driveway Application Revision completed by Travis and Amy; Approved by Roger.
 - xi. Household Hazardous Waste Day has been scheduled. August 8, 2020 9 AM to Noon
 - xii. Spirit of America nominations are due.
 - xiii. Town Report Dedication suggestions are due.
 - xiv. Quit-Claim Deed for Cemetery Lot Conveyance
5. Old Business

6. New Business

- a. COVID-19 (Coronavirus)
 - i. Due to COVID-19, the Planning Board and Budget Workshop meetings will be postponed indefinitely. Amy will monitor and update the Select Board as needed.
- b. Open Cemetery Mowing Bids (3 BIDS)
 - i. Three bids were received and logged. Bids documents were reviewed by the Board and after short discussion, Mark made the motion to award the bid to Mike Webber in the amount of \$7,000; second by Ben. (Bids are available for viewing in the Administrator's Office.)
 - ii. VOTE: UNANIMOUS
- c. FY 2021 Budget
 - i. The Select Board reviewed the remaining proposed budget worksheets and voted (as recorded in the Budget Workbook) to bring the proposed budgets to the residents at Town Meeting.
 - ii. Amy will contact the Budget Committee Chair, Warren Forbes to discuss the Committee's wishes regarding the Budget.

7. Public Comment

- a. NONE

8. Adjourn - 7:11 pm

- a. Mark made the motion to adjourn; Second by Wayne
- b. VOTE: unanimous