

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

May 26, 2020

6:30 PM

BOARD: BEN GUILD, SCOTT RICHMOND, BRETT DEYLING, WAYNE TIMBERLAKE, MARK CHRETIEN

DEPT HEADS: AMY BYRON, RENDA GUILD

EMPLOYEES/RESIDENTS/GUESTS: CINDY YOUNG

PRESS: PAM HARNDEN

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - May 11, 2020
 - a. Ben Guild made the motion to approve the minutes as presented; Second by Scott Richmond
 - b. VOTE: unanimous
4. Reports:
 - a. Town Clerk Report - RENDA
 - i. Renda reported today was the first day the office has been open to the public since the end of March. They are handling one resident at a time in the office with a mask and one at the window without a mask. She reported it has been pretty steady.
 - ii. Plexi glass has been installed; the clerks are following the PPE and sanitation protocols.
 - iii. Renda stated she has ordered registration supplies from the State
 1. She spoke about the delayed Elections & Town Meeting. She stated some Towns are holding their meeting outdoor with a rain date.
 2. Amy stated that MMA opinion regarding Elections & Town Meeting was issued this afternoon - the gathering limit of 50 still in place in July & August.
 - iv. Renda presented the RSU 73 Warrant to be signed by the Board
 - v. She also stated that the Town has received a Memorandum Of Understanding from RSU 73 for Voting. Amy raised concerned regarding the required number of days for notice. Scott asked Amy to contact the School and ask if they would be willing to revise to 80 days. (There were concerns raised regarding traffic and parking. Renda assured the Board the School was willing to reroute traffic and relocate staff parking for the day.)
 - vi. Renda told the Board that Paul will be in the office Thursday.
 - b. Highway Department Report - ~~ROGER~~
 - i. Mark said Roger has received two bids for tree removal on Bean St.
 1. Johnny Castonguay - \$8,500
 2. Smitty's Treeworks - \$15,000

3. Mark made the motion to award the bid to Johnny Castonguay in the amount of \$8500; Second by Wayne
4. VOTE: unanimous
- ii. Mark told the Board they have been painting plows and patching
- iii. They are on the summer schedule - working 4 ten hour days.

c. Treasurer Report - AMY

- i. Amy reported April Excise Tax collections totaled \$5,328.08 - 17% of the monthly goal. She told the Board collections in May total \$9,701.86 - 31% of the monthly goal. She is hopeful that collections will increase now that the Office is open and that we will meet or exceed our annual goal before the end of the fiscal year.
- ii. 2019 unpaid Real Estate taxes include 50 accounts totaling \$37,408.65 - unchanged from the last meeting.

d. Administrative Report/Update - AMY

- i. Audit 2019 complete. Waiting on Management Letter - visit will be scheduled
- ii. Planning Board - Last Regular Meeting 2/21 - QUORUM (ordinance review)
 1. Sent email to Board Chair to determine his comfort level for a zoom meeting (Subdivision Revision)
- iii. O'Donnell - Revaluation Update from O'Donnell at next Board Meeting on June 8
- iv. Spectrum - phone service quote still pending
- v. School Budget Meetings - Board vote postponed to June; Town vote - July 14
- vi. MMA Audit of Hwy Garage & Sand/Salt - one item = SDS sheets
- vii. DOT Speed Limit Sign Agreement - training will be held June 18 - 8 AM DOT Office Wilton
- viii. *CORONA VIRUS* - delicate balance:
 1. Re-open plan in place
 2. Manage flow/hours
 3. Generate Income while protecting employees and residents
 4. Time "suck" - updates, supplies, etc.
- ix. Spirit of America - nomination sent/ plaque ordered - will present to the recipient ASAP
 1. Town Report work continues. Will be sent to printer as soon as key decisions are made and dates are known.
- x. Letter to Bean St Residents went out last week regarding tree work.

5. Old Business

a. Mowing at Transfer Station

- i. There was discussion regarding mowing of the old landfill. In regard to DEP recommendations, it will be monitored and mowed more frequently in an attempt to discourage the growth and spread of Asian knotweed.

6. New Business

a. Library Box - Cindy Young

- i. Cindy asked for the Board's permission to place a "library box" at the Town Office. The Board granted permission and asked near the Flag Pole. Ask Roger to Dig Safe. Brett - 72 hours.

b. Election/Town Meeting Options

- i. Amy talked with the Board regarding Elections to be held on Tuesday, July 14 and will include a State Ballot and the RSU 73 ballot. It is her recommendation that we split the Warrant and hold Town Elections on July 14 and then set a date for a referendum style Town Meeting later. We can have ballots printed, the machine programmed and save

the money to rent a second machine as was discussed at a recent meeting. There was concern regarding failure of an article. We also discussed the effect on capital projects.

1. Brett made the motion to split the warrants and hold a referendum style election on Tuesday, August 11, 2020; Second by Ben
2. Further Discussion: Scott asked about the Public Hearing requirement. Amy stated it was MMA's recommendation to hold it via ZOOM, Facebook Live or a similar media.
3. VOTE: unanimous (Amy will talk to Clint and see if he is available to open the polls both days)
4. All ballots will be made available to absentee voters.

ii. Personnel Policy

1. It is the opinion of the Board Members that the personnel policy requires revision. Employees should coordinate time off requests with their Department Head in advance of the time off and "If an employee calls out sick the day before, or the day after a holiday, no holiday pay will be paid."
2. Scott made the motion to include the sick time use policy; Second by Ben
3. VOTE: unanimous

iii. LED light for front of Fire Station

1. The Board discussed changing the light on the front of the Fire Station to LED.

7. Public Comment

- a. NONE

8. Adjourn - 7:23 PM

- a. Scott made the motion to adjourn; Second by Ben
- b. VOTE: unanimous